



Northeastern Catholic District School Board

"Living our Catholic Faith to shape success for all of our learners."

Minutes of the First Public Meeting of the Accommodation Review Committee of the NCDSB held in the Gymnasium of St. Paul School, on Monday, January, 2016 at 6:30 pm

Board Staff Present:

Glenn Sheculski, Director of Education – Chair of ARC
Erika Adam, Manager of Financial Services
Dave Horton, Manager of Plan
Andrew Marks, Community Relations Officer - Secretary

Accommodation Review Committee Members Present:

O’Gorman High School:

Principal – Ted Weltz
Teacher – Dan Loreto
Staff Member - TBD
Parent – Roger Courville (Not in attendance)

O’Gorman Intermediate Catholic School:

Principal – Roslyn Gauthier
Teacher – Jackie Harkins
Staff Member – Michele Mahaffy
Parent – Mary Duizer

Sacred Heart School:

Principal – Darren Berthier
Teacher – Angela Baker
Staff Member – Laura Belisle (Not in attendance)
Parent – Robert Dupont

St. Paul School:

Principal – Betty Pichette
Teacher – David Rosso
Staff Member – Karen Cheff
Parent – Kim Belair

ACCESS Centre:

Vice Principal – Sharon Maisonneuve (Not in attendance)
Teacher – Laura Kelly
Staff Member – Vic Rudolf
Parent – Luc Lamarche

Public Stakeholders:

See Appendix A for listing of public attendees.

Call to Order:

Glenn Sheculski, ARC Chair, called the meeting to order at 6:38 pm.

Welcome and Prayer:

Glenn Sheculski provided opening comments, welcoming all for attending this 1st Public Accommodation Review meeting. Glenn introduced the NCDSB staff members present and the Accommodation Review committee members from each school and board facility that were present. Glenn then led the committee in prayer.

ARC PowerPoint Presentation:

Glenn presented a PowerPoint presentation that reviewed the agenda for the evening and the purpose for the ARC; including the original Board motion that proposed the Timmins PAR. The mandate, ARC Terms of Reference, communication protocols, committee membership and NCDSB Guiding Principles, including the NCDSB Vision and Mission statements, NCDSB Belief statements and NCDSB Values were reviewed.

The presentation also included an overview of the following areas:

Five option(s) included in the initial staff report that contained the following:

1. summary of accommodation issue(s) for the school(s) under review;
2. where students would be accommodated
3. if proposed changes to existing facility or facilities are required as a result of the pupil accommodation review;
4. identify any program changes as a result of the proposed option;
5. how student transportation would be affected if changes take place;
6. if new capital investment is required as a result of the pupil accommodation review, how the school board intends to fund this, as well as a proposal on how students would be accommodated if funding does not become available; and
7. any relevant information obtained from municipalities and other community partners prior to the commencement of the pupil accommodation review, including any confirmed interest in using the underutilized space.

Note: First Public Meeting January 25, 2016 PowerPoint contains all options as originally proposed to the Board of Trustees. (See Appendix B)

The last portion of the presentation outlined the Public ARC meeting timelines, the upcoming presentation of the School Information Profiles (SIPs) and how individuals could provide their feedback to the Working Committees; either through hand written submissions on Feedback Forms provided or online at www.ncdsb.on.ca anytime or by contacting Andrew Marks at the Northeastern Catholic District School Board office at 1-705-268-7443.

Along with the presentation, Glenn advised all present that no preconceived ideas or solutions have been defined. The ARC recommendation/s will come out of the ARC process and be presented to the NCDSB Board of Trustees in the late spring of 2016 for the Board to make the final decision. Glenn also noted that a previous meeting had taken place with Timmins City Council outlining the Timmins PAR process and options (Friday, January 8th).

Glenn stressed the importance of public participation and feedback from the public at any time. All ARC meetings are open to the public, and reiterated the communication channels that exist for providing feedback.

Community Input/ Questions and Answers:

See Appendix C

Dates of next Public Meetings of the Timmins Pupil Accommodation Review:

- 2nd Public Meeting – Tuesday, February 9th, 2016
Presentation of School Information Profiles
- 3rd Public Meeting – Tuesday, February 23rd, 2016
Review of the accommodation options
- 4th Public meeting – Tuesday, March 8th, 2016
Preparation of recommendations to be presented to the Board

Note: All public meetings are taking place from 6:30pm to 8:00pm with a school tour to follow the Public meetings.

Glenn thanked everyone for coming and thanked the ARC Members for taking on this task and for their future work.

Adjournment:

The meeting adjourned at 7:50pm.

School tour of St. Paul School took place for interested members of the public.



Timmins Pupil Accommodation Review Meeting

Sign-In Sheet:

Public Meeting

Name	School Community (ie. OHS or St. Paul School)	Telephone	Email (optional)
Peter Corbett	OHS	267-0281	
Mary Duizer	OICS	268-2503	
Dan Loreto	OHS	620-0065	
Dan Chesie	Sacred Heart	360-5075	
Lisa Guenette-Bergon	St. Anne (IF)	262-0590	
Sylvie Guérenon	Sacred Heart	264-8314	
Kathryn Renaud	St. Paul	269-9696	
Laura Kelly	OHS/ACCESS	264-6783	
Kodun Lukhri	OICS		
Stephanie Lebrun	Sacred Heart	365-7870	
Paul Virc	Sacred Heart	365-6528	
Mike Buhler	OICS/OHS	2674593	
Rena Buhler	✓	✓	
Media:			
Alan Hale	TDP		
Frank Giorno	Timmins Today		



Northeastern Catholic District School Board

"Living our Catholic Faith to shape success for all of our learners."

10

Timmins Pupil Accommodation Review Meeting

Sign-In Sheet:

Public Meeting 1

Name	School Community (ie. OHS or St. Paul School)	Telephone	Email (optional)
Regina Kos	St. Paul	(705) 264-5620	
Karen Bernard	St Paul	705 264 4089	
Maia Costello	St. Paul	705-235-3333	
Bleade Doyle	St. Paul	705 264 1503	
SEGUNDINA BERTAS	St. PAUL	705-365-0790	
Arne Marie Limlaw	St. Paul	705-360-5392	
Vivica Wetz	Board		
Daphne Bromwell	Board		
Lou Anne Bourner			
Shirley Gendron	OICS		
Angela Baker	Sacred-Heart		
Bob	Sacred Heart		
Kibouk D...	Sacred Heart	705 265-1080	
Vic Rudolf	ACCESS		
Ted Wetz	OHS		
Colleen Sanders	Board Ad Hoc Member		
Dave Gordon	Board s4a		
Erik Adam	Board s4a		



Northeastern Catholic District School Board

"Living our Catholic Faith to shape success for all of our learners."


Timmins Pupil Accommodation Review Meeting

Sign-In Sheet:

Public Meeting 1

Name	School Community (ie. OHS or St. Paul School)	Telephone	Email (optional)
Jackie Harkins	OICS	264-9637	
Colleen Taylor	Sacred Heart	268-3358	ctaylor@ctrc.on.ca
Luc Hamorche	ACCESS		
Betty Pichette	St. Paul		
David Rocco	St. Paul		
Karen Choff	St. Paul		
Michele Mahaffy	OICS		
Glenn Shevski	Board		
Andrew Marks	Board		

**Timmins Pupil
Accommodation Review
Committee (ARC)**



**First Public Meeting
January 25, 2016
St. Paul School**

ARC Meeting Agenda

1. Welcome and Prayer
2. Introduction of Committee Members
3. Purpose of the Accommodation Review
4. ARC Terms of Reference
5. ARC Communications
6. Initial Staff Report Requirements
7. School Information Profiles
8. Timelines
9. Community Input/ Questions
10. Date and Purpose of Next Public Meetings
11. Facility Tour

Prayer

Gracious God, you have blessed us with the gift of our Catholic Faith.

We are privileged to grow in every way especially in faith within our Catholic School Communities.

Help us to follow the mission of your Son Jesus.

Bless us with courage to proclaim His ways of love, forgiveness, and peace in all we are and do.

Bless our efforts to discern more clearly who we are as a Catholic School Communities.

Bless us with the wisdom to cherish the gift of our faith and our schools and to work diligently to preserve our distinctive Catholic character.

We ask this in the name of Jesus Christ, our Lord.
Amen.

**Accommodation Review
Committee**

Catholic Education Centre (Board Office)

- ▶ Glenn Sheculski, Director of Education – Chair of the PAR
- ▶ Andrew Marks, Community Relations Officer – Secretary
- ▶ Erika Adam, Manager of Finance
- ▶ Dave Horton, Manager of Plant
- ▶ Colleen Landers, Trustee – Ad Hoc
- ▶ Fred Salvador, Trustee – Ad Hoc
- ▶ Ron MacInnis, Alternate Trustee – Ad Hoc

**Accommodation Review
Committee**

Sacred Heart School

- ▶ Principal – Darren Berthier
- ▶ Teacher – Angela Baker
- ▶ Support Staff –
- ▶ Parent – Marc Dupont

**Accommodation Review
Committee**

St. Paul School

- ▶ Principal – Betty Pichette
- ▶ Teacher – David Rosso
- ▶ Support Staff – Karen Cheff
- ▶ Parent –

**Accommodation Review
Committee**

O'Gorman Intermediate Catholic School

- Principal - Roslyn Gauthier
- Teacher - Jackie Harkins
- Support Staff - Michele Mahaffy
- Parent - Mary Duizer



**Accommodation Review
Committee**

O'Gorman High School

- Principal - Ted Wertz
- Teacher - Dan Loreto
- Support Staff -
- Parent - Roger Courville



**Accommodation Review
Committee**

**Alternative and Continuing Catholic Education
Support Services (ACCESS)**

- Vice Principal - Sharon Maisonneuve
- Teacher - Laura Kelly
- Support Staff - Vic Rudolf
- Parent - Luc Lamarche



What is a Pupil Accommodation Review?

- A PAR is a study of a school board's facilities used to address enrolment, programming, and facility condition challenges.
- All accommodation review areas face particular challenges regarding enrolment (either too few or too many students), the ability to deliver programming (splitting grades or scheduling classes), and the condition of school buildings (the need for repairs).

Board Motion - November 25, 2015

G.9.1 Pupil Accommodation Review

- **Be It Resolved** that the Northeastern Catholic District School Board proceed with a Pupil Accommodation Review for Timmins Schools/Facilities, Sacred Heart School, St. Paul Catholic School, O'Gorman Intermediate Catholic School, O'Gorman High School, ACCESS Centre and 101 Spruce Street North (Catholic Education Centre) in accordance with the *Policy F-3 Pupil Accommodation Review* to commence January 4, 2016.

Terms of Reference

- **Outlines:**
 - Mandate of Committee
 - Membership and Voting
 - Procedures
 - Reference Criteria
 - School Information Profile
 - Accommodation Report
 - Submission of the Accommodation Report and Decision of Board of Trustees
 - Community Input and Questions During
 - Public Meetings

Guiding Principles

The review process will be reflective of the Board's Principles and Values as articulated in our Mission and Vision Statement.

NCDSB Vision Statement

Living our Catholic Faith to shape success for all of our learners.

NCDSB Mission Statement

To provide quality Catholic education to all of our learners, in a safe, nurturing, equitable and inclusive environment that prepares them for life.

Guiding Principles – con't.

NCDSB Belief Statements

We believe...

- In a publicly funded Catholic Education System;
- that our actions are guided by the teachings of our Catholic faith;
- that all students can reach their God-given potential given sufficient time and focused support;
- In excellence through a commitment to continuous improvement for all staff and students;
- In providing safe and nurturing environments for learning and working;

Guiding Principles – con't.

- In building positive relationships and partnerships with our parishes, parents and the broader Catholic Christian community. The support of parents, guardians and community members increases the learning opportunities for our students and assists staff in daily operations;
- that the stewardship of God's gifts is a responsibility of all.

NCDSB Values

- Dignity and Respect for all
- Equity and Inclusivity
- Honesty
- Loyalty
- Personal and Communal Growth

ARC Communications

- To complete its mandate, the ARC will hold a minimum of 4 Public meetings.
- Questions or comments may be shared with the ARC at one of the 4 scheduled Public Meetings OR via email at amarks@ncdsb.on.ca OR by voice mail at **705-268-7443 ext.3213**
- All ARC information is available on the Board's website at www.ncdsb.on.ca
- Resource information for ARC meetings will be provided by the Board staff and available on our website no later than 48 hours prior to a public meeting.

Establishing an Accommodation Review

- ▶ Prior to establishing a pupil accommodation review, the initial staff report to the Board of Trustees must contain one or more options to address the accommodation issue(s). Each option must have a supporting rationale. There must be a recommended option if more than one option is presented. The initial staff report must also include information on actions taken by school board staff prior to establishing a pupil accommodation review process and supporting rationale as to any actions taken or not taken.

Initial Staff Report Requirements

- The option(s) included in the initial staff report must address the following:
1. summary of accommodation issue(s) for the school(s) under review;
 2. where students would be accommodated
 3. if proposed changes to existing facility or facilities are required as a result of the pupil accommodation review;
 4. identify any program changes as a result of the proposed option;

Initial Staff Report Requirements

- 5. how student transportation would be affected if changes take place;
- 6. if new capital investment is required as a result of the pupil accommodation review, how the school board intends to fund this, as well as a proposal on how students would be accommodated if funding does not become available; and

Initial Staff Report Requirements

- 7. any relevant information obtained from municipalities and other community partners prior to the commencement of the pupil accommodation review, including any confirmed interest in using the underutilized space.

1. Accommodation issue(s)

School	OTG capacity	Present Enrolment	Available Pupil Places	%age Capacity	FCI
OHS	429	395.3	29	92.2	23.93 %
OICS	299	182	117	60.8	19.41 %
Sacred Heart	352	182	170	51.7	14.18 %
St. Paul	268	186	82	69.4	19.06 %

1. Accommodation issue(s)

School	Year Built	Additions	Capital Expenditures	Cost
OHS	1994		2005 Dust collector	\$228,483.
			2010 Energy retrofit	\$371,17.
			2011 Solar Panels	\$216,938.
			2011 Roof	\$379,562.
			2013 Floors	\$26,198.
			2013 DHW boiler	\$20,204.
			2014 Roof	\$286,581.
			2015 Boilers	\$421,225.
				\$1,950,364.

1. Accommodation issue(s)

School	Year Built	Additions	Capital Expenditures	Cost
OCS	1960	1998, 2006	2000 phase 2	\$ 319,267.
			2003 Tech studies	\$ 112,344.
			2003 Showers	\$ 63,911.
			2006 Gym	\$4,656,144.
			2010 Energy retrofit	\$ 176,319.
			2015 Interior Renovation	\$ 255,066.
				\$5, 583,047.

1. Accommodation issue(s)

School	Year Built	Additions	Capital Expenditures	Cost
Sacred Heart	1936	1963, 84, 98	2007 stairs	\$ 20,422.
			2009 Roof	\$146,756.
			2013 Floors	\$ 65,263.
			2013 Cont.	\$14,558.
				\$ 246,999.
St. Paul	1966		2000 Portapak	\$218,913.
			2004 Renos	\$1,176,576.
			2010 Roof	\$290,660.
			2010 Boilers/ Energy retro.	\$656,416.
			2014 Daycare	\$391,758.
				\$2,734,325.

**2. Possible Accommodations/
3.Changes to Facilities**

Option A

- New Dual Track school built on 383 Birch North property housing approx. 400 Eng/FI FDK to Grade 6 students (requires demolition)
- Move Board Office to St. Paul School (requires renovations).
- Close and sell Sacred Heart and present Board Office.

25

**2. Possible Accommodations/
3.Changes to Facilities**

Option B

- Move Grades 7 and 8 to OHS (requires addition) creating a 7 to 12 school.
- Move FDK to Grade 6 FI to OICS.
- FDK to Grade 6 Eng remains at St. Paul (requires renovations to gym).
- Move Board Office to 383 Birch North (requires renovations).
- Close and sell Sacred Heart and present Board Office.

26

**2. Possible Accommodations/
3.Changes to Facilities**

Option C


- Move FDK to Grade 8 FI to OICS.
- FDK to Grade 8 Eng remains at St. Paul (requires renovations to gym).
- Move Board Office to 383 Birch North (requires renovations).
- Close and sell Sacred Heart and present Board Office.

27

**2. Possible Accommodations/
3.Changes to Facilities**

Option D

- ▶ FDK to Grade 6 Eng/FI at St. Paul (requires an extension).
- ▶ Move Board Office to 383 Birch North (requires renovations).
- ▶ Close and sell Sacred Heart and present Board Office.




28

**2. Possible Accommodations/
3.Changes to Facilities**

Option E


- ▶ Create a FDK to Grade 3 Dual Track school at St. Paul.
- ▶ Create a Grade 4 to 8 Dual Track school at OICS.
- ▶ Move Board Office to 383 Birch North (requires renovations).
- ▶ Close and sell Sacred Heart School and present Board Office.



29

**2. Possible Accommodations/
3.Changes to Facilities**

▶ Option F ??



30

Program Changes

- Option A: Integration of staffs, dual track programming
- Option B: OHS Timetabling challenges (gym, shop, etc.), Integration of staffs
- Option C: Integration of staffs, provision of Tech/Family Studies/Music
- Option D: Integration of staffs
- Option E: Integration of staffs, dual track programming
- Option F: TBD

Transportation

Because all of our schools would be located in the north part of the city, students from the south part may be bussed to their school depending on distances. Some walkers would become bus students and bus students from the north may become walkers. Hopefully, the numbers would balance out for budget purposes.

Capital Investment

- Option A: Business case to be developed in order to apply for Ministry funding. Renovations for St. Paul from building sales and reserves.
- Option B: Business case to be developed in order to apply for Ministry funding for OHS addition and St. Paul gym. Renovations for 383 Birch from building sales and reserves.

Capital Investment

Option C: Business case to be developed in order to apply for Ministry funding for gym, renovations for 383 Birch from building sales and reserves.

Option D: Business case to be developed in order to apply for St. Paul extension. Renovations for 383 Birch from building sales and reserves.

Option E: Minimal renovations

Option F: TBD

Municipal Input

A meeting was held on Friday, January 8th with Timmins City Council to share relevant information and seek possible interest in using of underutilized space.

School Information Profiles

The SIP is expected to include data for each of the following two considerations about the school(s) under review:

- value to the student; and
- value to the school board.

A SIP will be completed by school board staff for each of the schools under review.

School Information Profiles

Includes:

- Facility Profile
- Instructional Profile
- Other School Use Profile

Timelines

For process:

1. Approve revised PAR Policy at first reading - September 30th
2. Policy consultation through website/survey - October
3. Collection of Long-term Capital planning Information - October, November

Timelines

4. Approve revised PAR Policy at second and third reading - October 28th
5. Presentation of Long-term Capital planning Information - October 28th
6. Pass Motion to commence PAR in Timmins

Timelines

- 7. Meet with Timmins City Council - January
- 8. Create ARC Committee with Representatives from all schools - January
- 9. Public Consultation Meetings from January to March
- 10. Board Public Consultation meeting - April
- 11. Board Decision as to option and timeline

Community Input/Questions

- Only adults (voting age) will be permitted to address the ARC or ask questions;
- Audience members will be given two occasions to address the committee or ask questions in any one evening;
- Speakers addressing the ARC will identify themselves and their relationship to the process. They will have registered their attendance prior to asking their question;
- Questions or comments will not extend beyond two minutes.

Questions?

Date and Time of Future Meetings

All meetings are to provide the community with opportunities for input:

- 2nd Public Meeting - Tuesday, February 9th, 2016
Presentation of School Information Profiles
- 3rd Public Meeting - Tuesday, February 23rd, 2016
Review of the accommodation options
- 4th Public meeting - Tuesday, March 8th, 2016
Preparation of recommendations to be presented to the Board



Northeastern Catholic District School Board

"Living our Catholic Faith to shape success for all of our learners."

Appendix C PAR 1st Public Meeting January 25, 2016 Questions

1. Colleen Taylor – Why has St. Joseph School not been included in this PAR?
Answer: It falls outside the boundaries and St. Joseph School receives certain funds that allow it to be supported and continue at present in South Porcupine (10 km or greater from another school)
2. Rena Buhler – Will a timeline be presented when final option recommendation is decided upon?
Answer : Yes
3. Lori-Anne Bouvier – What would happen to Principal's position or staff if Sacred Heart School is closed?
Answer: Board would look at attrition, but a combined school only requires one principal's position, staff members for a combined school are still required due to the number of students that would be transitioned.
4. Colleen Taylor – Can English and French Catholic Boards collaborate on potential facilities?
Answer: Yes – it might be possible, though now 4 school boards exist to support its own student's base.
5. Stephanie Lebrun – Does ACCESS Centre cost the Board money?
Answer: Yes, it is run as a school and contains staff, and is a program NCDSB values.
6. Mike Buhler – What is the FCI for the ACCESS Centre?
Answer: TBD for next meeting
7. Erica Raymond – What are the next PAR steps, what will things look like?
Answer: PP slide on timeline pulled up and the School Information Profiles will be presented at next meeting.
8. Stephanie Lebrun – Dual language system in one facility – will it have separate administrators in separate areas of facility? (ie. like in Southern Ont.)
Answer: No – not in options included.
9. Alan Hale (TDP) – With declining enrolment and the potential for reduced schools, the school boards funding will decrease, can you elaborate?
Answer: The current funding per student was provided and the 3 year (1/3 per year) reductions on special grants and programming by the MET was explained.
10. Michele Mahaffy – What school capacities will the ARC look at to make decisions?
Answer: School Information Profiles will contain some school capacities or future enrolment trends.

11. Mary Duizer – With the current OICS student capacity numbers, if the student numbers are increased would other classrooms like the Music room and/or Resources room disappear?
Answer: That would depend on PAR option chosen and all school programming is to be reviewed by the ARC.
12. Alan Hale (TDP) – Do you have the current numbers of the staff members that could be relocated?
Answer: this will depend on the ARC option recommended and all programming numbers will include staff numbers (per students capacity).
13. Lori-Ann Bouvier – Will you look at option to keep Sacred Heart School open?
Answer: that is up to the ARC members.
14. Anne Marie Limlaw – Will you consider a significant influx of students, though currently in declining enrolment trends?
Answer: a onetime influx of students will not impact overall ARC option (cited St. Paul school example).
15. Peter Corbett – Regarding FCI, the lower the number the better. Why is OHS so high?
Answer: It was explained that though relatively new school, the Provincial gov't. is looking at end of life materials per prescribed formulas (ie. Furnace life span, paint, roofing, etc.).